

# Confined Space Entry – “Steps to Successful Entry”

<p>BEFORE INITIATING A CONFINED SPACE ENTRY, REVIEW THIS PRECAUTIONS CHECKLIST</p>
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Permits are required for confined space entry where: 1) the area contains or has the potential to contain a hazardous atmosphere; 2) the area contains a material with the potential to engulf a person; 3) the space has an internal configuration that could trap someone; and 4) the space contains any other recognized serious safety or health hazard.

**PLEASE CHECK THE CURRENT LIST OF CONFINED SPACES TO SEE IF YOU’RE ENTRY LOCATION HAS BEEN IDENTIFIED AND TO PRINT OUT A PERMIT**

**([http://www.uvm.edu/%7Euvmpdp/TCO/?Page=Confined\\_Space/confinedspace.html](http://www.uvm.edu/%7Euvmpdp/TCO/?Page=Confined_Space/confinedspace.html)).**

**IF THE SPACE IS NOT IDENTIFIED, CONTACT THE TRAINING AND COMPLIANCE OFFICE PRIOR TO PREPARING FOR SPACE ENTRY (656-7233).**

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## **PRIOR TO ENTRY:**

- Complete the first page of the “Permit – Required Confined Space ~ Permit” and gather necessary entry equipment and PPE.
- Call Service Operations Support (SOS) and have them page the Confined Space Rescue Team. State the entry time and location. (SOS 656-2560).
- Setup the entry site per the requirements established on the first page of the permit. Mark the area to warn nearby personnel of the activity being performed.
- Verify that other conditions such as electrical supply, have been locked out or otherwise controlled.
- Take initial air monitoring data at the entry location and note the readings on the second page of the permit.
- Plan in advance procedures for summoning rescue and emergency services (i.e. Who will you call, what will you say, where will you meet them, etc.).
- Conduct a pre-entry meeting to discuss: 1) communication between entrant and attendant; 2) Emergency response planning; 3) any other potential job site hazards.

## **DURING ENTRY:**

- Conduct air monitoring periodically at the entry site (e.g. Utility Hole) or continuously on the entrant (e.g. Tunnel System).

## **AFTER THE CONFINED SPACE ENTRY IS COMPLETE:**

- Call Service Operations Support (SOS) and have them page the Confined Space Rescue Team to let them know the person is out of the confined space.
- Remove equipment and close up the entry site.
- Mail or fax a copy of the permit to the Training and Compliance office (Fax # 764-6620).

